



**OVER-THE-ROAD CARRIER  
QUALIFICATION QUESTIONNAIRE**

FRM-0910  
Rev 1, Nov 19, 2019

Reviewed by: Director of  
Logistics and Fleet  
Management  
Approved By: QHSE Manager

**GENERAL INFORMATION:**

**CARRIER NAME:** \_\_\_\_\_

**Account Representative**

Contact  
Name: \_\_\_\_\_  
Work  
Number: \_\_\_\_\_  
Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

**Accounts Receivable**

Contact  
Name: \_\_\_\_\_  
Work  
Number: \_\_\_\_\_  
Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

**Dispatch**

Contact  
Name: \_\_\_\_\_  
Work  
Number: \_\_\_\_\_  
Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

**Payment to be sent to:**

Address \_\_\_\_\_  
City \_\_\_\_\_  
State/Prov. \_\_\_\_\_  
Zip/Postal  
Code \_\_\_\_\_

**24 Hour/Emergency**

Contact  
Name: \_\_\_\_\_  
Work  
Number: \_\_\_\_\_  
Email: \_\_\_\_\_



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Select the facilities your company is best situated to haul from: *(select all that apply)*

Welded Tube – Concord, ON	<input type="checkbox"/>
Welded Tube – Welland, ON	<input type="checkbox"/>
Welded Tube – Lackawanna, NY	<input type="checkbox"/>
Welded Tube 3pl location - Holland, OH 43528 <i>(delivering to USA destinations only)</i>	<input type="checkbox"/>
Welded Tube 3pl location - Comber & Tilbury, ON	<input type="checkbox"/>
Welded Tube 3pl location - Brampton, ON	<input type="checkbox"/>
Welded Tube 3pl location – Collegeville PA 19426 <i>(delivering to USA destinations only)</i>	<input type="checkbox"/>
Welded Tube 3pl location – Proton Station, ON	<input type="checkbox"/>
Welded Tube 3pl location – Waterman, IL 60556 <i>(delivering to USA destinations only)</i>	<input type="checkbox"/>
Welded Tube 3pl location – Tilsonburg, ON	<input type="checkbox"/>
Welded Tube 3pl location – Austintown, OH 44515 <i>(delivering to USA destinations only)</i>	<input type="checkbox"/>

Special License Authority(ies):

\_\_\_\_\_  
\_\_\_\_\_

1. How many years has your company been in business under the present name?

\_\_\_\_\_

2. Is there a union within the company? **(Y/N)** \_\_\_\_\_

a. If yes, Union Affiliation: \_\_\_\_\_

Contract Period: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

3. Is your company a *(mark "x" beside appropriate selection)*:

Proprietorship: \_\_\_\_\_

Partnership: \_\_\_\_\_

Corporation: \_\_\_\_\_

4. Legal:

a. Are there any judgments, claims or suits pending or outstanding against your company? **(Y/N)** \_\_\_\_\_

b. Is your company currently or previously been involved in any bankruptcy or company proceedings? **(Y/N)** \_\_\_\_\_

ON TIME QUALITY PRODUCTION SAFELY

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5. Does your company have experience hauling pipe or tubular type of product that requires appropriate cargo securement (e.g. with straps)? **(Y/N)** \_\_\_\_\_

a. If no, what other types of product does your company haul:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

6. Is there a customer priority system? **(Y/N)** \_\_\_\_\_

7. Please indicate which one of the following best describes your business model (*mark "x" beside appropriate selection*):

Asset based \_\_\_\_\_

Non-Asset based (Frt Broker) \_\_\_\_\_

Both \_\_\_\_\_

a. If both (asset based & non-asset based), please provide a few comments explaining when one business model would be used over the other:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**EQUIPMENT & SERVICE RELATED:**

8. Please indicate the type of transportation service(s) and/or equipment your company provides (*mark "x" to all that apply*):

Type of Equipment

Transportation Service

Flatbed \_\_\_\_\_

Ontario \_\_\_\_\_

Dry van \_\_\_\_\_

Western Canada \_\_\_\_\_

Container \_\_\_\_\_

Eastern Canada \_\_\_\_\_

Other \_\_\_\_\_

USA \_\_\_\_\_

*Questions 9 thru 11 are for asset based carriers only:*

9. Please indicate the number of units listed below that may be available for Welded Tube business:

48' F/B (flatbed) \_\_\_\_\_ 48' F/B with Roll Tarp system \_\_\_\_\_

53' F/B (flatbed) \_\_\_\_\_ 53' F/B with Roll Tarp system \_\_\_\_\_

10. Is there an in- house repair or maintenance shop for equipment? **(Y/N)** \_\_\_\_\_



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11. Does your company have a preventive maintenance program in place?  
(Y/N) \_\_\_\_\_

a. If yes, briefly describe? (*bullet points*)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

*Questions 12 is for non-asset based freight brokers only:*

12. When selecting or approving outside carriers, briefly describe how you would evaluate their equipment to ensure they are serviced and maintained in good working order, and in compliance.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**CUSTOMER SERVICE:**

13. Required lead-time for pickups/ deliveries: \_\_\_\_\_

14. Is there a system in place for notifying of late pickup or late deliveries? (Y/N) \_\_\_\_\_

a. If yes, briefly describe? (*bullet points*)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**QUALITY:**

15. Is your company registered to ISO 9000 or other quality system standard?

(Y/N) \_\_\_\_\_

a. If yes, attach copy of current registration or certificate

16. Does your company have a Quality Policy written and communicated to all employees?

(Y/N) \_\_\_\_\_

17. Does your company have a documented Quality System? (Y/N) \_\_\_\_\_



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18. Does your company (or in the case of a freight broker, a carrier you would procure) have policies or standards that include (mark "x" to all that apply):

- Safety rules and procedures for proper cargo securement \_\_\_\_\_
- Alcohol and substance abuse policy \_\_\_\_\_
- Orientation for new employees/drivers \_\_\_\_\_
- Management system for regular driver safety & compliance training, and driver's license/abstract reviews \_\_\_\_\_

19. Does your company have a documented procedure to review contracts to ensure that they can be fulfilled prior to acceptance? (Y/N) \_\_\_\_\_

20. Does your company have a written policy for retaining records? (Y/N) \_\_\_\_\_

21. Does the company have a documented procedure to address customer complaints (e.g., late deliveries)? (Y/N) \_\_\_\_\_

a. If yes, briefly describe? (bullet points)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

22. Does your company have a documented system for internal quality audits? (Y/N) \_\_\_\_\_

**SAFETY, SECURITY AND COMPLIANCE:**

23. Is your company a member of C-TPAT or PIP? (Y/N) \_\_\_\_\_

24. Is your company enrolled in The Free and Secure Trade (FAST) program? Or for brokers, (Y/N) \_\_\_\_\_

25. Do you train (or in the case of a freight broker, a carrier you would procure) drivers using the latest NSC Cargo Securement Standard or some other equivalent standard? (Y/N) \_\_\_\_\_

a. If yes, briefly describe the guideline and the frequency (bullet points)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

26. Is your company a member or a professional affiliate of the NASPD (National Associating of Steel Pipe Distributors), or other type of relevant association?



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(Y/N) \_\_\_\_\_

•

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27. Does your company employ (*or in the case of a freight broker, a carrier you would procure*) non-bonded drivers (Y/N)\_\_\_\_\_

a) If no, approx. what percentage: \_\_\_\_\_



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**REQUESTED DOCUMENTS:**

- 28. Please attach a current copy of DOT or C.V.O.R. Safety summary report (or equivalent).
- 29. Provide proof of insurance/liability.
- 30. Proof of valid WSIB (for Canadian companies)

**RETURN COMPLETED QUALIFICATION and CORRESPONDING DOCUMENTS TO:**

- Via email: [ramato@weldedtube.com](mailto:ramato@weldedtube.com) (with copy to [fhunter@weldedtube.com](mailto:fhunter@weldedtube.com))
- OR, via Mail:
  - Welded Tube of Canada Corp.
  - 111 Rayette Road
  - Concord, ON L4K 2E9
  - Canada
  - Attn: Logistics Department

**CARRIER:**

*I certify that the above information is true and correct to the best of my knowledge.*

Sign: \_\_\_\_\_

Name (Print Please): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR WELDED TUBE USE:**

Approved (Y/N): \_\_\_\_\_

Date: \_\_\_\_\_